

2 July 1947

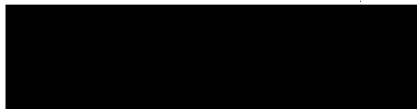
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MEMORANDUM FOR ICAPS

Subject: ICAPS Papers

1. It is the Director's expressed desire that ICAPS papers dealing with matters of interdepartmental coordination, planning, and policy go direct to his Office and not through the Office of the Executive Director.
2. All ICAPS papers dealing with internal CIG coordination, planning, and policy will be channeled through the Office of the Executive Director.
3. To insure the proper implementation of the above policy, great care must henceforth be taken in marking interoffice routing slips attached to papers destined for the Director's attention to insure that those of an interdepartmental nature are marked for the Director and that those of an internal nature are marked for the Director and the Executive Director.
4. So that the Executive Director may be kept constantly current on the plans and activities of CIG, copies will be made of all documents falling in the category of paragraph 1 and marked for the information of the Executive Director.

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DONALD EDGAR

Suggest all the girls see Hui.

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NOTED BY:

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